

Declaration of interest of Governors at Ombersley Endowed First School 2020-21

| Full Name of Governor/ Associate Member | Governor Type | Governor Position | Committees | Initial start date | Start date for current term | End date | Appointing body | Declared Interests |
|--|------------------------|---|------------------------------------|---------------------------|-----------------------------|------------|-------------------------------|---|
| Ann Starr | Foundation | Chair of Governors, SEND and Safeguarding link governor | School Improvement and Development | 12/02/2020 | 12/02/2020 | 11/02/2024 | Lloyds Educational Foundation | Current Employment - Executive Headteacher – Victoria Academies Trust |
| Laura Blakemore | Foundation | | School Improvement and Development | 2018 (as parent governor) | 12/02/2020 | 11/02/2024 | Lloyds Educational Foundation | Personal Interests – father, Peter Reynolds is a member of the Lloyds Foundation Trust |
| Caroline Moore | Ex Officio Headteacher | | All committees | Sep 2012 | Sep 2012 | N/A | Ex Officio | Personal Interests – Husband, Tim Moore is employed by Saint Gobain. The School sometimes orders resources from Jewson Ltd (Builders Merchant), a company owned by Saint Gobain. |
| Martin Fox | Foundation | | Finance and General Purposes | Nov 2019 | Nov 2019 | Nov 2023 | Lloyds Educational Foundation | None |
| Frank Cody | Foundation | | Finance and General Purposes | 25/01/2019 | 25/01/2019 | 25/01/2023 | Lloyds Educational Foundation | None |
| Catherine Hartley | Local Authority | Chair of Finance and General Purposes Committee | Finance and General Purposes | 10/10/2017 | 10/10/2017 | 09/10/2021 | Local Authority | None |

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|---------------|------------|--|------------------------------------|---------------------------|------------|------------|-------------------------------|---|
| Joanne Tapp | Foundation | Vice Chair of Governors, Chair of School Improvement and Development Committee Health and Safety link governor | School Improvement and Development | 2011 (as parent governor) | 02/10/2017 | 01/10/2021 | Lloyds Educational Foundation | None |
| Daniel Leese | Parent | | Finance and General Purposes | 01/09/2020 | 01/09/2020 | 31/08/2024 | Elected by parents | None |
| Lynne Stanley | Staff | | School Improvement and Development | 1998 | 06/01/2020 | 05/01/2024 | Elected by staff | Current Employment – Year 2 teacher at Ombersley Endowed First School. Personal Interests - Husband, Clive Stanley works on a casual basis as a handyman for the school. |

Governing Board of Ombersley Endowed First School

The school is a VA maintained school and is reconstituted in line with the Statutory Guidance

1. 1 Headteacher
2. 2 Parent Governors
3. 1 Nominated by the Local Authority
4. 1 Staff Governor
5. 9 Foundation Governors, appointed (if applicable)

The **three core strategic functions** of Ombersley Endowed First School Governing Body are:

- Ensuring clarity of vision, ethos and strategic direction.

- Holding the Headteacher to account for the educational performance of the School and its pupils.
- Overseeing the financial performance of the School and making sure that its money is well spent.

Governors are also responsible for ensuring that the School meets statutory requirements with regard to Safeguarding, Health and Safety, the Curriculum and Finance.

The Full Governing Body meets 4 times a year; Governing Body committees also meet as required.

The Governing Body has established two committees to which it delegates day to day responsibility for the oversight of various aspects of the running of the school:

Finance and General Purposes (FGP) Committee - The Chair is Catherine Hartley

The Key Functions of the FGP Committee are as follows:

To ensure effective financial management so that money is spent wisely and allows the school to optimise their resources to provide high-quality teaching and learning thus raising standards and attainment for all our pupils.

To ensure a rolling programme of upkeep, maintenance and development of the school buildings and grounds for all pupils today and in the future.

Financial Management:

The FGP is guided by the School Financial Value Standards (SFVS) which is completed annually and audited. The committee assist the Headteacher and FGB in all budgeting and financial matters from small one-off requests to monitoring the annual budget and further ahead to long term planning and researching.

Property Matters:

All property has on-going maintenance requirements such as redecoration and renovation. The FGP ensures a rolling financial programme for this which enables the high standards to be maintained. Additionally, for example, requirements of health and safety are constantly being monitored and the necessary alterations implemented. Constant investment in the buildings and planning for the future is a key element for the FGP.

School Improvement and Development (SID) Committee - The Chair is Joanne Tapp

The Key Functions of the SID Committee are as follows:

1) Pupil Attainment and Progress; Governors set targets for attainment and progress and, once a year, receive a detailed report on academic achievement. We look at the progress of the whole school broken down by year groups, and then receive information on other groups of children; boys/girls, summer boys/girls, children with Special Educational Needs, children for whom the school is in receipt of the Pupil Premium and others. Governors ensure that standards are being maintained and that all individual groups are making acceptable progress. At one meeting per year we also receive a detailed report of children in the Reception Class

2) Setting the School Agenda; there are three key documents that chart the way in which the school is managed.

- The **Self Evaluation Form** (SEF) is the school's own assessment of the school's current position and what needs to be done to make the school a better one for all of its stakeholders.
- The **School Development Plan** (SDP) sets the priorities for the coming year and makes a detailed plan to meet the targets for those priority areas.
- Finally a **Raising Achievement Plan** (RAP) looks at a key area of the school's responsibility that Governors and Staff feel needs some improvement and sets a detailed plan to make those improvements. It is the responsibility of the Headteacher to prepare these plans and the Governors have oversight of these preparations. In particular, the preparation of the SDP starts with a meeting between SID Governors and all staff to set out the priorities for the coming year and ideas for development. The Headteacher then develops the plan which Governors approve.

3) Special Educational Needs (SEN); the school has a statutory responsibility to assess children for their special educational needs and to take this into account in determining the resources applied to these children and the care that they are given by staff.

Governors take this responsibility very seriously and have oversight of this process, through a dedicated SEND Governor, Ann Starr works closely with the SEND co-ordinator, Briony Cartwright, and makes a report to each meeting on the issues arising from the management of SEN. Miss Cartwright has access to the committee at any time and once a year is invited to review the current situation with Governors.

4) Developing and Reviewing Policies; the school has a large number of policies detailing practice in many areas of the school's life. These policies are reviewed frequently and new policies are continually being added.

One of our Governors, Joanne Tapp, has taken on responsibility for liaising with the Headteacher to bring these to the SID committee for their approval and she gives us her expert opinion on their suitability to our situation. These documents, once they have been approved, are placed on the school's website.

5) Providing strategic advice and guidance on staffing and personnel issues.

Academic Year 2019/20

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|-------------|
| ✓ Present |
| A Apologies |
| X Absent |

The Governing Body

The November 2019 FGB did not go ahead due to the Ofsted inspection. Additional meetings were added due to Covid-19.

| | 22/10/2019 | 14/01/2020 | 11/02/2020 | 05/05/2020 | 26/05/2020 | 07/07/2020 | Total Meetings |
|--|------------|------------|------------|------------|------------|------------|----------------|
| Caroline Moore | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 6 |
| Laura Blakemore | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 6 |
| Steve Blick (resigned Jan 2020) | A | A | N/A | N/A | N/A | N/A | N/A |
| Frank Cody | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 6 |
| Martin Fox (Started Dec 2019) | N/A | ✓ | ✓ | ✓ | ✓ | A | 4 |
| Catherine Hartley | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 6 |
| Jane Hill | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 6 |
| Liz Hooper (resigned) | ✓ | ✓ | N/A | N/A | N/A | N/A | 2 |
| Claire Pain (resigned Feb 2020) | ✓ | ✓ | ✓ | N/A | N/A | N/A | 3 |
| Janet Pittaway (retired Dec 2019) | A | N/A | N/A | N/A | N/A | N/A | N/A |
| Louise Robinson | ✓ | ✓ | ✓ | A | ✓ | ✓ | 5 |
| Lynne Stanley | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 6 |
| Ann Starr (Started Feb 2020) | N/A | N/A | N/A | ✓ | ✓ | ✓ | 3 |
| Jo Tapp | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 6 |
| Total Governors | 10 | 11 | 10 | 9 | 10 | 10 | |