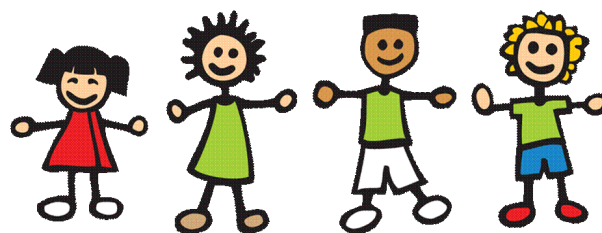
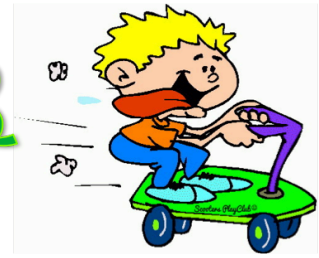

SCOOTERS PLAYCLUB REGISTRATION PACK

"Where Memories are Made"



Scooters PlayClub



Welcome to Scooters PlayClub!

We are an Ofsted registered play provision which we sisters, Jo Skeys and Em Nash-Lewis established in 2006. Between us, we have many years' experience in the nursing/childcare provision. Six members of staff are employed; two managers, business manager, two play workers and a hardworking administrator! All staff are DBS registered and are all highly qualified, each also holds a paediatric first aid certificate.

Scooters is very much an active play based club, where children aged between 4-15 years of age can come and enjoy lots of activities and fun. Should they so wish, children can choose to relax in our quiet area with soft toys, carpets and cushions.

The club provides a wide range of quality toys, games, books etc and we do have a play console. However, our children are highly encouraged to take part in physical play which builds confidence and self esteem.

There is no limit to their use of a positive imagination!

Scooters staff pride ourselves in the high standard of care we deliver and always remember that the children are there to be kept safe at all times. They are your precious little ones!

Please feel free to pop in and have a chat, our door is always open!

Hoping to see you soon.

Best wishes,

Jo and Em



Friendship



Respect

Endurance



Forgiveness

Kindness & Compassion



Trust

Scooters Play Club



File information form

Childs details:

Surname: - _____

Forenames: - _____

Address: -

Postcode: - _____

Home telephone no: - _____

Email address: - _____

D.O.B: - ____/____/____

Sex: - Male/Female

Any special dietary requirements: -

Religion: - _____

Any cultural issues that need to be taken into account: -

Medical conditions/SEND (Please include details)

Mothers details:

Name: - _____

Work telephone no: - _____

Fathers details:

Name: - _____

Work telephone no: - _____

Medical information:

Doctors name: - _____

Telephone no: - _____

Practice name: - _____

Immunizations to date:

Whooping cough: - Yes/No

Diphtheria/Tetanus: - Yes/No

Polio: - Yes/No

MMR: - Yes/No

Emergency contacts: (Please complete all 3)

Contact 1: -

Name: - _____

Telephone no: - _____

Contact 2: -

Name: - _____

Telephone no: - _____

Contact 3: -

Name: - _____

Telephone no: - _____

I give consent for any medical treatment to be carried out should it be needed:

Parents/Carers Signature:.....(Mother/Father/Guardian)

Date:

Scooters Play Club



Registration/application form

Please indicate care required:

After School Club:	Monday	Tuesday	Wednesday	Thursday	Friday
3-4					
3-5					
3-6					

Breakfast Club:	Monday	Tuesday	Wednesday	Thursday	Friday
Without Breakfast					
With Breakfast					

Holiday club: -

Childs full name: -

Parents names: -

Mother: -

Father: -

Address: -

Postcode: -

Contact numbers: (Please complete all 3)

- 1) Name:.....
- 2) Name:.....
- 3) Name:.....

Please specify names of any other person(s) collecting your child: -

Please indicate your chosen password, which will be asked for on collection of your child: -

Sun cream:

During periods of hot weather, you must provide your child with a clearly names container of sun cream suitable for your child's skin. You must also provide a named hat so that he/she can participate in outside activity's

I hereby give permission for Scooters PlayClub staff to apply sun cream if necessary and in accordance with the manufacture instructions.

Signed:..... (Mother/Father/Guardian)

Date:.....

Payment:

I understand that I must give 4 full weeks' notice regarding any permanent change in care required for any of the above clubs. I understand that all bookings are considered firm and are thus die payable once booked. All fees are to be paid monthly in advance and are charged by the hour.

Please sign below to acknowledge your agreement to the above and receipt of the terms and conditions set out by Scooters PlayClub.

Signed:..... (Mother/Father/Guardian)

Date:.....

Scooters PlayClub



Scooters PlayClub: Parental responsibility form

Name of child:

Please give name, in full, of parent/parents who have parental responsibility of the named child above:

Name 1: _____

Signature: _____

Name 2: _____

Signature: _____

Name in full of legal contacts to the child named above:

Name 1: _____

Signature: _____

Name 2: _____

Signature: _____

Scooters PlayClub



Photographic consent form

I give/ do not give my consent for photographs to be taken at Scooters PlayClub of my child for publicity and also evidence of activity's within Scooters PlayClub

Childs name:.....

Parents/Carers name:..... (Mother/Father/Guardian)

Parents/Carers signature:..... (Mother/Father/Guardian)

Date:.....

Parental permission for Intimate Care

Should it be necessary, I give permission for: (child's name)..... to receive intimate care (e.g. help with changing or following toileting).

I understand that staff will endeavour to encourage my child to be independent. I understand that I will be informed discretely should the occasion arise.

Parents/Carers signature:.....(Mother/Father/Guardian)

Parents/Carers name:..... (Mother/Father/Guardian)

Scooters Play Club



Key Worker

Current guidelines from Ofsted state that after-school clubs must provide children with a named keyworker.

As such, your child's keyworker will be:

If you have any queries that you wish to raise regarding the care of your child. Please address these to their keyworker. For any other queries, you are of course able to speak to any other member of staff who will do their best to accommodate you.

Thank you

Scooters PlayClub



Terms and conditions

Below states Scooters terms and conditions:

- I understand that the Play Workers will take all reasonable care of my child/children.
- I have read, understand and agree to abide by the Policies and Procedures of Scooters PlayClub.
- I agree to abide and support decisions made by Scooters staff regarding persistent bad behavior.
- Will arrange for my child to be collected by 6pm latest.
- For the After School Club if my child is unable to attend a booked session I will notify Scooters as soon as possible and no later than 12 noon on the day concerned.
- For the Breakfast Club if my child is unable to attend a booked session I will notify Scooters as soon as possible.
- I will notify Scooters if someone other than those specified on the registration form is collecting my child.
- I agree to keep my child away from Scooters for a period of 48 hours after a contagious illness.
- I agree to pay for all booked sessions, whether my child attends the sessions or not.
- I agree to pay the agreed fine if I am late to collect my child/ren or if I am late in paying fees.
- I understand that if fees are not paid by the due date, Scooters has the right to refuse admission and or take further action.
- I agree to give 4 weeks notice if I wish to withdraw my child/ren for a booked Scooters session.

Print Name: _____
(Mother/Father/Guardian)

Signed: _____

Date: _____

Scooters All about me sheet

(This section is to be completed/filled in by the child)

What is your name?

Do you have a nickname?

Do you have a brother or a sister?

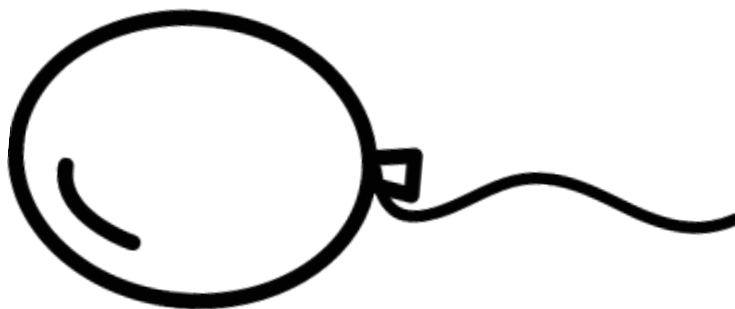
What are their names?

Do you have a pet?

We have lots of toys at Scooters. What do you like to play with at home?

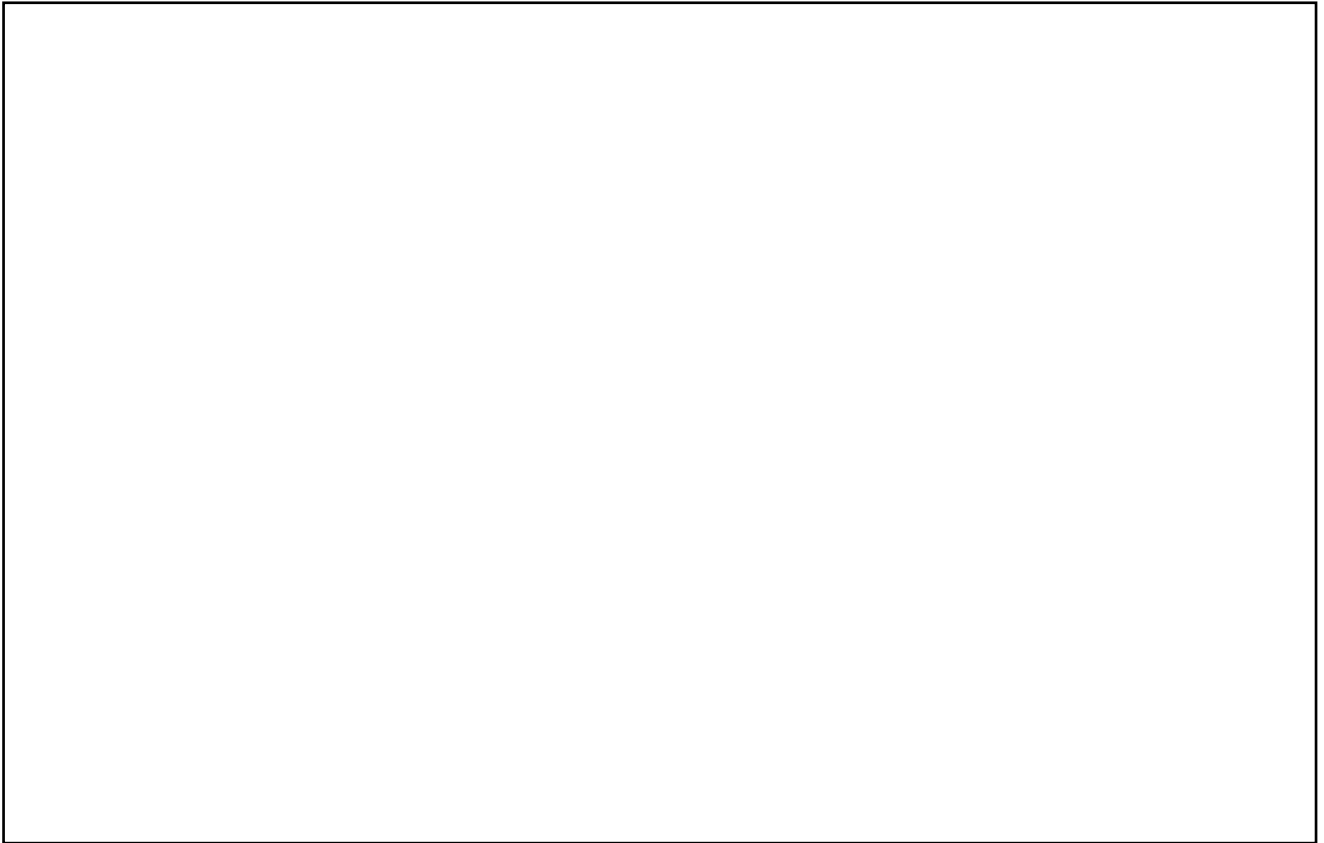
What is your favourite food?

Colour in the balloon with your favourite coloured pens.



Do you like to play outside?

Draw a picture of yourself playing in your garden or at the park.

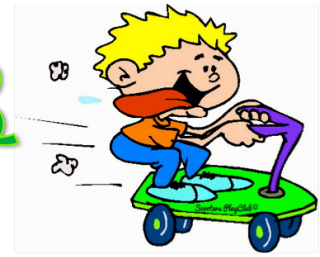


Scooters has lots and lots of fun and you will be able to make lots of friends. We can't wait to meet you!

See you soon

X

Scooters Play Club



Scooters Pricelist As from September 2021

Breakfast club	7.45am - 8.45am	£5 Without breakfast
	7.45am - 8.45am	£6.00 With breakfast
After-school club	3.00pm - 4.00pm	£5
	3.00pm - 5.00pm	£10
	3.00pm - 6.00pm	£13.50
Holiday Club	8.00am - 6.00pm	£35 per day
	Per Hour	£4.25

Please call: 07588627801 to book a place.

With compliments
Jo & Em



Friendship

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Trust